

Employer Advisory Service **Enquiry Form**

The Employer Advisory Service (EAS) is a free service offered by the Fair Work Ombudsman to help small businesses understand their workplace obligations. We can assist you with enquiries about pay and conditions under awards and enterprise agreements, the application of the National Employment Standards, and record keeping and pay slip requirements.



We will call you within 1-2 business days for a comprehensive discussion to understand your business and your questions. We will research the answers for you, prepare advice tailored specifically for your business, and give it to you in writing. The Fair Work Ombudsman is serious about helping small business comply with the Fair Work Act and the EAS helps small businesses do that.

Please complete this form and email it to EmployerAdvice@fwo.gov.au



Employer details

Business owner

Employer representative

Other

Contact name

Preferred phone number

Second phone number

Business name

Franchise: Yes

Industry

No

Email

Business Address

State

Business hours

ABN (if available)



Availability for a phone discussion

In the next 1-2 business days, when is the best time to contact you for a 20-30 minute discussion?

Please nominate preferred date/s and time/s, and we will do our best to contact you at that time:

Option 1

Option 2



Briefly describe your enquiry

Name

Date (dd/mm/yyyy)